**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Dr Richard Marsh

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 15 March 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 10 March 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 15 February 2023.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comments*

**4 MATTERS ARISING**

4.1 Update on bank mandate – Clerk

1. **BUSINESS**

* 1. Update on plans for use of Jubilee Funds – Cllr Hayes
	2. Update on plans to celebrate King’s coronation – Cllr Hayes
	3. Consideration of quotation to remove extensive ivy growth on three street lights in Ravensthorpe at a cost of £320 - Clerk
	4. Approval of payment of £110 in respect of gardening of the Bank on the Village Green and consideration of request by Mr & Mrs Ellison for Council to look for alternative person(s) to carry out the work – Clerk
	5. Approval of payment of £80 to Mrs Moss in respect of cleaning of bus shelter – Clerk
	6. Approval of annual risk assessment for allotments – Cllr Hogben
	7. Consideration of repair to noticeboard in Ravensthorpe – Chairman
	8. Arrangements for Annual Parish Meeting (19 April 2023) - Chairman
	9. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – March 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – March 2023 | n/a | 21.50 | Online |
| HMRC – PAYE (Jan to March 2023) | n/a | 310.20 | Online |
| Mr & Mrs Ellison – Gardening Bank | n/a | 110.00 | Online |
| Mrs Moss – Cleaning Bus Shelter | n/a | 80.00 | Online |
| SSE Swalec – Street Light Electricity (Feb 2023) | Various | 169.96 | Direct Debit |

**7.2 Income Received (to 28 February 2023)**

Allotment rentals of £375

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 28 February 2023

**7.4 Internal Finance Checks**

Confirmation of completion of internal finance checks – Cllr Connor.

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email from WNC regarding ‘No Mow May’ (circulated to Councillors)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways (including update on road sweeping of Sandy Lane) – Cllr Matts

9.4 Tree Report – Chairman

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device - Chairman

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA - `19 April 2023 at 7.00 pm**