**RAVENSTHORPE PARISH COUNCIL**

Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 19 July 2023 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 14 July 2023

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 21 June 2023.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on repair to Pocket Park noticeboard – Clerk

4.2 Update on purchase of new water trough for allotments – Cllr Matts

1. **BUSINESS**

* 1. Consideration to be given to switching off street lights from midnight to dawn (separate photocell will need to be fitted to each individual street light at approximate cost of £50 per light – details circulated to Councillors prior to meeting) - Clerk
  2. Consideration to be given to making application to Northants, Police, Fire and Crime Commissioner for a grant under the Road Safety Community Fund to purchase a solar powered static speed awareness device to be located on Teeton Road – Cllr Marsh
  3. Feedback on Clerk’s Annual Staff Appraisal Review – Cllrs Matts/Connor
  4. **Planning Applications**

**2023/5732/OUT – Lingles Farm, West Haddon Road, Ravensthorpe**

Outline application (all matters reserved except access) for the erection of 4 dwellings (2 self builds and 2 bungalows) with associated workshop/stables/hay barn building, access and landscaping works

* 1. **Planning Decisions**

**None**

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – July 2023 | n/a | 413.71 | Online |
| Clerk’s Office Expenses – July 2023 | n/a | 27.75 | Online |
| Stephen Hartwell – Mowing (1 cut) | 42 | 562.32 | Online |
| E-on – Street Light Maintenance (Apr- Jun 23) | 119050 | 210.00 | Online |
| HMRC – PAYE (April to June 23) | n/a | 310.20 | Direct Debit |
| Yiannis – Noticeboard repairs | n/a | tbc | Online |
| SSE Swalec – Street Light Electricity (June 23) | Various | 190.86 | Direct Debit |

**7.2 Income Received (to 30 June 2023)**

VAT refund of £1,568.18

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 30 June 2023

**7.4 Submission of Annual VAT return**

Confirmation of submission of VAT return for year ended 31 March 2023 – Clerk

**7.5 Business Savings Account**

Consideration and approval to open a business savings account linked to the current account with Virgin Money – Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Local Area Partnerships presentation material from NCALC Zoom meeting held on 26 June 2023.

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall/Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA – 20 September 2023**

**at 7.30 pm**