

**RAVENSTHORPE PARISH COUNCIL**

**MINUTES OF THE EXTRAORDINARY MEETING HELD ON  
Wednesday, 16 August 2023 at 7.30 pm  
At Ravensthorpe Village Hall, High Street, Ravensthorpe, NN6 8EH**

**1 OPENING PROCEDURES**

1.1 **Present:** Cllr D Hayes (Chairman), Cllr T Hogben, Cllr J Jones, Cllr M Bushell, Cllr M Worthington, Cllr E Connor, Unitary Cllr P Bignell, Mrs C Holifield (Clerk)

1.2 **Apologies:**

Apologies were received and accepted from Cllr Marsh and Cllr Matts

1.3 **Declarations of Interest**

None

**2 MINUTES**

2.1 The Minutes of the Parish Council ordinary meeting held on 19 July 2023 were approved by the meeting and the Chairman signed the minutes accordingly.

**3 PUBLIC TIME**

Unitary Cllr Bignell stated that the Planning computer systems for the County had now been successfully integrated. He further stated that residents should look out for details of the Heritage week in September when certain buildings in the County would be available to residents free of charge.

**4 MATTERS ARISING**

4.1 **Update on application for grant for a solar Speed Awareness Device**


The Clerk stated that she was waiting for the quotation from Kier (to be sourced through Steve Barber of Highways) for the holding post for the device before completing the application. She stated that she and Cllr Marsh had concluded that the device from Coeval would be the most suitable.

**5. BUSINESS**

5.1 **Consideration to be given to be included in West Northants Council Community Governance Review**

It was resolved that the Council would request to be included in the Review in order to have the opportunity to review the number of Councillors on the Parish Council and the split between the Ravensthorpe and Coton wards.

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## 6 PLANNING

### 6.1 Planning Applications

**2023/5975/FULL – Guilsborough Lodge, Teeton Road, Guilsborough**  
Single storey rear extension, internal alterations and new first floor window to south west elevation.

*The Council considered the application and had no observations to make*

## 7 FINANCE

### 7.1 Payments

The following invoices/items were approved by the Council for payment by the method stated.

Payee	Invoice Number	Amount (£) (including VAT at appropriate rate where *)	Payment type
Mrs C Holifield – Clerk's Salary August 2023	n/a	413.71	Online
Mrs C Holifield – Office Expenses August 2023	n/a	29.71*	Online
Stephen Hartwell – Mowing (1 cust)	65	562.32*	Online
Cllr Worthington – Reimburse for key to noticeboard	n/a	10.00	Online
Ravensthorpe Village Hall – Hall Hire	0064	94.50	Online
E-on – Street Light Repair (number 41)	119347	324.00*	Online
SSE Swalec – Street Light Electricity (July 2023)	Various	175.21*	Direct Debit

## 8 CORRESPONDENCE

- Email from parishioner in Guilsborough Road regarding ownership of trees overhanging his garden – Cllr Marsh as Tree Warden has dealt with this query as trees referred to are subject to TPO's. Parishioner advised to contact Mr Venton at WNC for further advice.

## 9. ITEMS FOR NEXT MEETING'S AGENDA – 20 September 2023

- Obtaining Signs from WNC to advise of penalties for not clearing up dog poo

Meeting closed at 7.40 pm

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