**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 20 March 2024 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 15 March 2024

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 21 February 2024.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on contact with Anglian Water re Ravensthorpe reservoir car park – Clerk

4.2 Update on insurance claim for street lamp number 43 – Clerk

4.3 Update on order for King Charles portrait for Village Hall – Clerk

4.4 Update on Annual Litter Pick (to be held on 16 March) – Cllr Marsh

4.5 Update on attendance at NCALC Local Plan briefing - Chairman

1. **BUSINESS**

* 1. Consideration of action to be taken in respect of Annual Village Event (to take on Saturday 27 April 2024)– Chairman
	2. To approve payment of £110 to Mr Pate in respect of gardening the Bank – Clerk
	3. To approve payment of £80 to Mrs Moss in respect of cleaning of bus shelter - Clerk
	4. To consider and approve responses to questionnaire in respect of settlement hierarchy for Ravensthorpe – Chairman
	5. To consider and approve responses to WNC questionnaire in respect of settlement hierarchy for Coton – Chairman
	6. To consider action to be taken to replace Glyn Lewis (who is retiring from role) as Police Liaison Representative for Ravensthorpe and Coton – Clerk
	7. To consider correspondence received in respect of HGV’s travelling through the village – Chairman/Unitary Cllr Bignell
	8. To consider annual risk assessment for Allotments (previously circulated to Councillors) – Clerk
	9. To approved bench for Pocket Park (information circulated prior to meeting) - Clerk
	10. **Planning Applications**

None

* 1. **Planning Decisions**

None

* 1. **Planning Other (not in our Parish)**

**Appeal Ref: APP/W2845/W/23/3325657**

Appeal decision in respect of Plot 1, Tythe Farm, East Haddon

*Appeal allowed*

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – March 2024 | n/a | 440.11 | Online |
| Clerk’s Office Expenses – March 2024 | n/a | 20.00 | Online |
| Stephen Hartwell – Clearing vegetation on the Green | 140 | £300.00\* | Online |
| E-on – Repairs to street lights |  |  | Online |
| Mrs A Moss – Cleaning bus shelter | n/a | 80.00 | Online |
| Mr A Pate – Gardening the Bank | n/a | 110.00 | Online |
| E-on Energy – Replacement lantern no 8 | Tbc | Tbc | Online |
| WAVE – Allotment Water Dec to Feb 24 | 13239052 | 14.61 | Direct Debit |
| SSE Energy – Street Light Electricity – Jan/ Feb | Various | 76.30\* | Direct Debit |
| SSE Energy – Street light Electricity – Jan/Feb | Various | 377.72\* | Direct Debit |

**7.2 Income Received (to 29 February 2024)**

WNC verge mowing grant of £515.75, Allotment rents of £235 and Aviva insurance payment of £585.

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the period ended 29 February 2024

**7.4 Internal Finance Checks**

Update on internal finance checks undertaken – Cllr Connor

**7.5 Internal Audit Meeting for 2023/24**

To confirm date for internal audit meeting – Clerk

**7.6 Formal Complaint to Virgin Money**

To confirm outcome of formal complaint made to Virgin Money in respect of opening of savings account - Clerk

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Email correspondence from parishioner in respect of his recent communication with WNC Deputy Director of Transport with regard to HGV’s (see agenda item above)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**Wednesday, `17 April 2024 at 7.30 pm**