**RAVENSTHORPE PARISH COUNCIL**

 Chairman: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 17 April 2024 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 12 April 2024

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 20 March 2024.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on contact with Anglian Water re Ravensthorpe reservoir car park

– Clerk

4.2 Update on purchase of new bench for Pocket Park - Clerk

1. **BUSINESS**

* 1. To consider action to be taken in respect of Annual Village Event (to take place on Saturday 27 April 2024) – Chairman
	2. To consider and approve, if appropriate, increase in annual allotment rental amount – Clerk
	3. To consider and approve, if appropriate, increase in annual rental amount for Teeton Road Pit – Clerk
	4. To consider and approve, if appropriate, increase in annual rental amount for West Haddon Road Pit - Clerk
	5. To consider ongoing payments for cleaning bus shelter and gardening the bank following advice received from NCALC – Clerk
	6. To consider and approve annual membership of NCALC including payment for provision of internal audit and Data Protection Officer Service at a combined cost of £668.92 – Clerk
	7. To consider response if available from WNC Deputy Director of Transport in respect of HGV’s – Clerk
	8. Update on complaint raised with SSE regarding electricity account - Clerk
	9. **Planning Applications**

**2024/1635/FULL - The Yews, 32 High Street, Ravensthorpe**

Single storey rear extension, first floor extension and fenestrational changes

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – April 2024 | n/a | 440.11 | Online |
| Clerk’s Office Expenses – April 2024 | n/a | 20.00 | Online |
| Stephen Hartwell – Mowing village | 149 | 562.32\* | Online |
| E-on – Street Light Maintenance  | 123321 | 166.20\* | Online |
| NCALC – Annual Membership and Audit Fee | 3717 | 668.92\* | Online |
| NBB Recycled Furniture – bench for Pocket Park | 4026118 | 414.00\* | Online |
| E-on Energy – Street Light No 8 | Tbc | Tbc | Online |
| HMRC – PAYE (Jan to March) | n/a | 330.00 | Direct Debit |
| SSE Energy – Street light Electricity – March | Various | tbc | Direct Debit |

**7.2 Income Received (to 31 March 2024)**

Compensation from Virgin Money of £75 and bank interest of £22.75

**7.3 Balances at Bank**

Chairman to approve bank reconciliation for the year ended 31 March 2024

**8 CORRESPONDENCE (for information only unless an agenda item)**

* NCALC Update March/April edition circulated to Councillors
* WNC Local Plan Reg 18 consultation documentation circulated to Councillors

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

**10 ITEMS FOR ANNUAL MEETING’S AGENDA to be held on**

**Wednesday, 22 May 2024 at 7.30 pm**