**RAVENSTHORPE PARISH COUNCIL**

 Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 18 September 2024 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

 Clerk: Carol Holifield

 Dated: 13 September 2024

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
	2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 17 July 2024.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on overgrown hedge on Teeton Road obstructing footpath – Cllr Bushell

4.2 Update on meeting with Anglian Water representative regarding issues at Ravensthorpe reservoir - Clerk

1. **BUSINESS**

* 1. To consider the implementation of a heavy goods vehicle survey in Ravensthorpe - Chair
	2. To consider and approve purchase of a solar power unit for the TWM portable speed awareness device - Cllr Marsh
	3. To consider and approve any additional street light upgrades to LED and installation of part-night cells - Clerk
	4. **Planning Applications**

**2024/3666/LBC – The Old Mill House, 20A High Street, Ravensthorpe**

Listed building consent for internal repairs to wall, floor and ceiling damaged by water leak

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

**August payments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – August 2024 | n/a | 440.11 | Online |
| Clerk’s Office Expenses – August 202 | n/a | 24.50 | Online |
| Stephen Hartwell – Mowing village | 218/232 | 1.185.2\* | Online |
| YU Energy – Street light electricity – July 24 | 01912968 | 111.16\* | Direct Debit |
| YU Energy – Street light electricity – July 24 | 01912813 | 8.42\* | Direct Debit |
| YU Energy – Street light electricity – July 24 | 01913718 | 8.75\* | Direct Debit |
| YU Energy - Street light electricity – July 24 | 01913897 | 14.90\* | Direct Debit |

**September payments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – September 2024 | n/a | 440.11 | Online |
| Clerk’s Office Expenses – September 2024 | n/a | 20.85 | Online |
| Stephen Hartwell – Mowing village | 245 | 561.60\* | Online |
| Glasdon – Dog Waste Bin replacement for Coton | SI893682 | 285.00\* | Online |
| Ravensthorpe Village Hall – Hall hire | 0167 | 81.00 | Online |
| PKF Littlejohn – External Audit Fee | SB2021099 | 252.00\* | Online |
| HMRC – PAYE (April to June) | n/a | 330.00 | Direct Debit |
| WAVE – Allotment Water | 13995962 | 36.89 | Direct Debit |
| YU Energy – Street light electricity – August 24 | 01956361 | 8.78\* | Direct Debit |
| YU Energy – Street light electricity – August 24 | 01956359 | 8.42\* | Direct Debit |
| YU Energy – Street light electricity – August 24 | 01956360 | 14.99\* | Direct Debit |
| YU Energy - Street light electricity – August24 | 01956362 | 112.01\* | Direct Debit |

**7.2 Income Received (to 31 August 2024)**

Bank cashback of 91 pence.

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 31 August 2024

**7.4 Completion of Limited Assurance Review by external auditor and conclusion of audit for 2023-24**

Notification of completion of external audit by PKF Littlejohn and required publication of notice of Conclusion of Audit.

**7.5 Completion of internal audit checks**

Confirmation of internal audit checks – Cllr Connor

**8 CORRESPONDENCE (for information only unless an agenda item)**

* NCALC Notice of Annual Conference to be held on 5 October 2024

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**Wednesday, 16 October 2024 at 7.30 pm**