**RAVENSTHORPE PARISH COUNCIL**

Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 20 November 2024 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 15 November 2024

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 16 October 2024

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

4.1 Update on meeting with representative from Anglian Water – Clerk

4.2 Update on attendance at Emergency Planning session – Cllr Worthington

1. **BUSINESS**

* 1. Update on obtaining quotations for ‘No Parking’ signs – Chair/Cllr Marsh
  2. Approval of increase in Clerk’s hourly rate from £16.67 to £17.29 in accordance with employment contracts and the Local Government Pay Agreement for 2024-25 to be backdated to 1 April 2024 – Chair
  3. To consider plans, budget and arrangements for the Local Elections inf 2025 - Clerk
  4. To consider and approve Budget for 2025-26 – Cllr Jones
  5. To consider and approve Precept amount for 2025-26 and completion of paperwork – Clerk
  6. To consider and approve Parish Council meeting dates for 2025
  7. To consider and approve Annual Parish Meeting date for 2025
  8. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – November 2024 including back pay to 1 April 2024 | n/a | 571.19 | Online |
| Clerk’s Office Expenses – November 2024 | n/a | 20.00 | Online |
| Ravensthorpe Village Hall – room hire | 167 | 81.00 | Online |
| YU Energy – Street Light Electricity (Oct 24) | 2109413 | 9.19\* | Direct Debit |
| YU Energy – Street Light Electricity (Oct 24) | 2109412 | 8.42\* | Direct Debit |
| YU Energy – Street Light Electricity (Oct 24) | 2109411 | 16.79\* | Direct Debit |
| YU Energy – Street Light Electricity (Oct 24) | 2109414 | 137.52\* | Direct Debit |

**7.2 Income Received (to 31 October 2024)**

Nil

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 31 October 2024

**8 CORRESPONDENCE (for information only unless an agenda item)**

* Freedom of Information request received and dealt with by Clerk

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**15 January 2025 at 7.30 pm (provisional date)**