**RAVENSTHORPE PARISH COUNCIL**

Chair: Diane Hayes

Clerk: Mrs C L Holifield, 62 Watford Road, Crick, NN6 7TT

**NOTICE OF PARISH COUNCIL MEETING**

To the members of the Council, you are hereby summoned to attend

an ordinary meeting of Ravensthorpe Parish Council

**On Wednesday, 19 February 2025 at 7.30 pm**

**To be held in Ravensthorpe Village Hall, High Street, Ravensthorpe**

From: Carol Holifield

Clerk: Carol Holifield

Dated: 14 February 2025

**AGENDA**

**1 OPENING PROCEDURES**

* 1. Present
  2. Apologies

1.3 Declarations of Interest:

Personal

Personal and Pecuniary

*(Members should disclose any interest in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

**2 MINUTES**

2.1 To approve and sign the Minutes of the ordinary meeting of the Parish Council held on 15 January 2025.

**3 PUBLIC TIME**

*Members of the public and press are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting. Meeting will then be closed for public comment*

**4 MATTERS ARISING**

1. **BUSINESS**

* 1. Update on sourcing ‘No Parking on Pavement’ signs – Chair
  2. Update following meeting with Angela Tarry from Anglian Water - Chair
  3. To adopt the new Financial Regulations document – previously circulated to Councillors – Clerk
  4. Process for submitting nominations for Parish Councillors in respect of the May elections – Clerk
  5. Arrangements for the Annual Village Event to take place on 5 April 2025 - Chair
  6. **Planning Applications**

None

* 1. **Planning Decisions**

None

**7**  **FINANCE**

**7.1 Accounts to be paid:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Invoice number** | **Amount (£) includes VAT where applicable** | **Payment type** |
| Clerk’s Salary – February 2025 | n/a | 456.57 | Online |
| Clerk’s Expenses – February 2025 | n/a | 35.40 | Online |
| Microsoft 365 subscription – reimburse Clerk | n/a | tbc | Online |
| Ravensthorpe Village Hall – Hall Hire (Jan to June 25) | 0207 | 155.25 | Online |
| Dodo Computing – transferring data to new laptop | 1272 | 120.00 | Online |
| NCALC – Training Course Fee | 4182 | 25.20\* | Online |
| HMRC PAYE (Nov to Jan) | n/a | 366.60 | Direct Debit |
| YU Energy – Street Light Electricity (Jan 25) | 02336132 | 19.73\* | Direct Debit |
| YU Energy – Street Light Electricity (Jan 25) | 02336134 | 177.24\* | Direct Debit |
| YU Energy – Street Light Electricity (Jan 25) | 02336131 | 8.64\* | Direct Debit |
| YU Energy – Street Light Electricity (Jan 25) | 02336133 | 9.94\* | Direct Debit |

**7.2 Income Received (to 31 January 2025)**

None

**7.3 Balances at Bank**

Chair to approve bank reconciliation for the period ended 31 January 2025

**8 CORRESPONDENCE (for information only unless an agenda item)**

* NCALC Update – January/February edition (circulated to Councillors)

**9**  **COUNCILLORS REPORTS/RISK ASSESSMENTS**

9.1 Pocket Park – Ruth Rolls

9.2 Allotments – Cllr Hogben

9.3 Highways – Cllr Matts

9.4 Tree Report – Cllr Marsh

9.5 Street Lights – Clerk

9.6 Public Footpath report – Cllr Bushell

9.7 Speed Awareness Device – Cllr Marsh

9.8 Village Hall and Playing Field Liaison – Cllr Worthington

9.9 Police Liaison Report – Cllr Bushell

**10 ITEMS FOR NEXT MEETING’S AGENDA to be held on**

**19 March 2025 at 7.30 pm**